

**WHITEFIELD HEBREW CONGREGATION
("the Synagogue")
PARK LANE
WHITEFIELD
MANCHESTER
M45 7PB**

GIFT AID DECLARATION

Details of donor

Title..... Forename(s).....Surname.....

Address.....

.....Post Code.....

I want the Synagogue to treat all donations I have made since January 1 2008 and all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations.

Signature..... Date.....

Notes

1. If your declaration covers donations you may make in the future:
 - Please notify the Synagogue if you change your name or address while the declaration is still in force.
 - you can cancel the declaration at any time by notifying the Synagogue – it will then not apply to donations you make on or after the date of cancellation or such later date as you specify.
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the Synagogue reclaims on your donations in the tax year
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the Synagogue reclaims, you can cancel your declaration (see note 1).
4. You must keep your own record of payments made under this Gift Aid Declaration in each tax year for inclusion in your personal tax return.
If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
5. Payments made in respect of BURIAL BOARD SUBS, 'WHITEFIELD DRAW and CHEDER are not classified as donations for Gift Aid purposes.

GIFT AID SCHEME

On 6 April 2000 H M Revenue and Customs introduced a scheme for charities to reclaim tax on charitable giving, known as the Gift Aid scheme. The benefit to the Synagogue is that it is possible to recover basic rate tax on all donations paid to the Synagogue under the scheme, excluding any payments for which the individual receives a benefit (Burial Board, Hire of Halls and Whitefield Draw are the principle exclusions). By signing the form overleaf the Synagogue is able to reclaim 25p for every £1 paid in membership subscriptions or donations. No further paperwork will be required since the Synagogue will automatically reclaim the tax from H.M. Revenue and Customs on all contributions received.

The amount that you pay to the Synagogue is deemed to be net of basic rate tax. Those members who pay tax at higher rates will be entitled to claim the additional rate of tax through their personal tax returns.

It is important that you keep a personal record of all monies that you pay to the Synagogue in order to complete your personal tax return form since there is no requirement for the Synagogue to advise you of the amounts paid in a particular tax year.

It is important that the form overleaf is signed and returned to the Synagogue office as quickly as possible but, if you are uncertain as to whether or not you are eligible to sign the form, you should seek appropriate advice from the H.M Revenue and Customs leaflet obtainable from any Tax Office or www.hmrc.gov.uk

If you are **NOT A TAXPAYER**, then you are not eligible to sign this form. Would you please advise the Synagogue office **in writing** so that the records may be updated.

P.T.O.